

IN THE CIRCUIT COURT OF THE FIRST JUDICIAL CIRCUIT
WILLIAMSON COUNTY, ILLINOIS

ADMINISTRATIVE ORDER 2020-11-24

FILED

NOV 24 2020

A. W. Weir
CLERK OF THE CIRCUIT COURT

Based on available information from public health authorities, the recent rise of the positivity rate for COVID-19 in Williamson County, and the desire to promote appropriate safety measures to insure the continued function of the Judicial section of the Courthouse, the Court adopts this Order.

Effective November 30, 2020 and continuing through January 8, 2021, the Judicial staff shall be on a rotation of duties such that one half of the staff shall not be present at the Courthouse during a given week. Staff is encouraged to work remotely at the times that they are not present at the Courthouse if their duties allow it.

Court reporters shall rotate upon the schedule that was agreed to by Supervisor Angie Horn. Each week at least two reporters shall be available at the Courthouse.

Court bailiffs shall rotate such that each week one bailiff shall be present at the Courthouse to provide for the needs of the Judges on duty that week.

Judicial secretaries shall rotate such that each week one secretary shall be present at the Courthouse to provide for the needs of the Judges on duty that week.

Judges shall rotate upon the schedule that was agreed to amongst themselves.

11-24-20
DATE

Steph Green

Judge Stephen R Green Presiding
Judge of Williamson County, IL